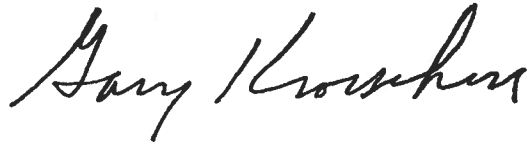


#19-31 Approved  
April 11th, 2019

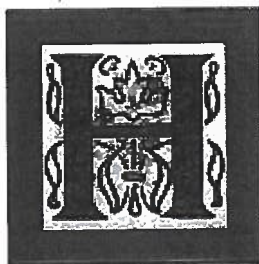


**FINANCIAL STATEMENTS  
and  
INDEPENDENT AUDITOR'S REPORT**

**MARSHALL COUNTY, ILLINOIS  
CLERK OF THE CIRCUIT COURT  
November 30, 2018**

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**INDEPENDENT AUDITOR'S REPORT**

To the County Board  
Marshall County, Illinois

**Report on Financial Statement**

We have audited the accompanying financial statement of the fiduciary fund of the Marshall County Circuit Clerk as of November 30, 2018, and the related notes to the financial statement, as listed in the Table of Contents.

***Management's Responsibility for the Financial Statement***

Management is responsible for the preparation and fair presentation of the financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position of the Circuit Clerk's fiduciary fund of Marshall County, Illinois, as of November 30, 2018, in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter***

As discussed in Note 1, the financial statement presents only the fiduciary fund of the Circuit Clerk and does not purport to, and does not, present fairly the financial position of Marshall County, Illinois as of November 30, 2018 and the changes in its financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

## **Other Matters**

### ***Required Supplementary Information***

The Marshall County Circuit Clerk has omitted a management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the financial statement. Such missing information, although not a part of the financial statement, is required by the Governmental Accounting Standards Board which considers it to be an essential part of the financial reporting for placing the financial statement in the appropriate operational, economic, or historical context. Our opinion on the financial statement is not affected by this missing information.

### ***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statement of the fiduciary fund of the Marshall County Circuit Clerk. The Statement of Changes in Assets and Liabilities and Report J are presented for the purpose of additional analysis and are not a required part of the financial statement. Report J provides relevant information that is not provided by the fiduciary fund financial statement and is not intended to be a presentation in conformity with accounting principles generally accepted in the United States of America. Report J is based on guidelines of the Administrative Office of the Illinois Courts.

The Statement of Changes in Assets and Liabilities and Report J are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statement. Such information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Statement of Changes in Assets and Liabilities and Report J are fairly stated, in all material respects, in relation to the financial statement taken as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated January 4, 2019, on our consideration of the Circuit Clerk's internal control over financial reporting of the fiduciary fund and on tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters which are included within. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Marshall County Circuit Clerk's internal control over financial reporting of the fiduciary fund and its compliance.

### ***Restricted Use of this Auditor's Report***

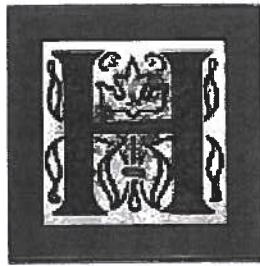
This report is intended solely for the information and use of the County of Marshall, the appropriate local governments within that county, the pass through agencies of the State of Illinois, the Illinois General Assembly, and the Governor of the State of Illinois and is not intended and should not be used by anyone other than these specified parties



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HOPKINS & ASSOCIATES, CPAs

Granville, Illinois  
January 4, 2019



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND  
ON INTERNAL CONTROL OVER COMPLIANCE**

To the County Board  
Marshall County, Illinois

**Compliance**

We have examined the Marshall County Circuit Clerk's compliance with the requirements listed below during the year ended November 30, 2018. The Marshall County Circuit Clerk is responsible for compliance with these requirements. Our responsibility is to express an opinion on the Marshall County Circuit Clerk's compliance based on our examination.

- A. The Circuit Clerk has properly assessed fines, fees, costs, penalties, and judgments in accordance with the purpose authorized by law.
- B. The Circuit Clerk has properly distributed fines, fees, costs, penalties, and judgments in accordance with the purpose authorized by law.
- C. The Circuit Clerk has timely assessed and distributed monies in accordance with the purpose authorized by law.
- D. The Circuit Clerk has complied, in all material respects, with applicable laws and regulations in its financial and fiscal operations.
- E. The Circuit Clerk has properly and legally administered money or negotiable securities or similar assets and the accounting and recordkeeping relating thereto has been proper, accurate, and in accordance with the law.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the annual audit requirements included in the Clerks of Courts Act; and the Circuit Clerk Audit Guidelines as noted by the Act. Those standards, the Act, and the Circuit Clerk Audit Guidelines require that we plan and perform the examination to obtain reasonable assurance about whether the Marshall County Circuit Clerk's complied, in all material respects, with the specified requirements listed above. An examination involves performing procedures to obtain evidence about whether the Marshall County Circuit Clerk complied with the specific requirements listed above. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error.

We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Marshall County Circuit Clerk's compliance with specified requirements.

In our opinion, the Marshall County Circuit Clerk complied, in all material respects, with the requirements listed in the first paragraph of this during the year ended November 30, 2018.

The purpose of this report on compliance is solely to describe the scope of our testing and the results of that testing in accordance with the requirements of the annual audit requirements included in the Clerks of Courts Act (Act) and the Circuit Clerk Audit Guidelines as noted by the Act. Accordingly, this report is not suitable for any other purpose.

### Internal Control

Management of The Marshall County Circuit Clerk is responsible for establishing and maintaining effective internal control over compliance with requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the Marshall County Circuit Clerk's internal control over compliance with the requirements listed in the first paragraph of this report in order to determine our examination procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the annual audit requirements included in the Clerks of Courts Act (Act) and the Circuit Clerk Audit Guidelines as noted by the Act, but not for the purpose of expressing an opinion on the effectiveness of the Marshall County Circuit Clerk's internal control over compliance. Accordingly we do not express an opinion on the effectiveness of the Marshall Country Circuit Clerk's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with the requirements listed in the first paragraph of this report on a timely basis. *A material weakness over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the annual audit requirements included in the Clerks of Courts Act (Act) and the Circuit Clerk Audit Guidelines as noted by the Act. Accordingly, this report is not suitable for any other purpose.

*Hopkins & Assoc.*

HOPKINS & ASSOCIATES, CPAs

Granville, Illinois  
January 4, 2019





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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the County Board  
Marshall County, Illinois

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the fiduciary fund of the Marshall County Circuit Clerk as of and for the year ended November 30, 2018, and the related notes to the financial statements, which collectively comprise the Marshall County Circuit Clerk's basic financial statements, and have issued our report thereon dated January 4, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Marshall County Circuit Clerk's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Marshall County Circuit Clerk's internal control. Accordingly, we do not express an opinion on the effectiveness of the Marshall County Circuit Clerk's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material

weaknesses, as defined above. However, material weaknesses may exist that have not yet been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Marshall County Circuit Clerk's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Marshall County Circuit Clerk's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Marshall County Circuit Clerk's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Hopkins & Assoc.*

---

HOPKINS & ASSOCIATES, CPAs

Granville, Illinois  
January 4, 2019

**MARSHALL COUNTY CIRCUIT CLERK  
TRIAL BALANCE**

**Fiscal Year Ending November 30, 2018**

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>ASSETS</b>				
Cash on Hand	\$ 100	\$ -	\$ -	\$ 100
Cash in Bank - First National Bank	95,600	500,988	530,630	65,958
Cash in Bank - Heartland Bank	569	-	243	326
Cash in Bank - Epay First National Bank	100	-	-	100
Cash in Bank - E-Filing First National Bank	100	1,941	-	2,041
<b>TOTAL ASSETS</b>	<u>\$ 96,469</u>	<u>\$ 502,929</u>	<u>\$ 530,873</u>	<u>\$ 68,525</u>
<b>LIABILITIES</b>				
Clerk Fees	\$ 3,725	\$ 51,657	\$ 51,935	\$ 3,447
State's Attorney Fees	208	2,794	2,846	156
Fines:				
Criminal & Juvenile	260	31,940	32,076	124
Traffic	2,730	32,328	32,995	2,063
Sheriff Fees	16	1,335	1,247	104
Foreign Sheriff	-	-	-	-
Law Library Fund	630	6,647	6,815	462
Clerk Costs:				
Clerk Op Add-Ons	115	1,437	1,461	91
Clerk Op Deductions	12	272	262	22
Copies	233	2,412	2,493	152
Record Search	-	22	22	-
Postage	16	976	965	27
Sheriff Bond Fees	7	143	90	60
Court Automation Fund	750	8,146	8,371	525
Court Document Storage Fund	741	8,120	8,326	535
Court Services Fee	320	3,513	3,525	308
Bail Bond Cost	67,758	19,852	41,626	45,984
Probation and Court Services Fund	284	9,048	9,484	(152)
Child Support Enforcement Fund	2,538	30,644	30,581	2,601
Payable to Marriage Fund	20	140	150	10
Payable to Municipalities	815	16,490	17,172	133
Payable to Child Support Collection Fund	73	6,615	6,359	329
Payable to the County (percentage distribution)	3,582	39,753	41,587	1,748
Payable to the State Treasurer (percentage distribution)	1,349	16,494	16,965	878
Drivers Education Fund	90	972	1,008	54
Child Advocacy Fee	85	1,211	1,211	85
Trauma Center Fund	-	780	683	97
Violent Crimes Victim Asst. Fund	165	5,072	4,840	397
Domestic Violence Shelter and Service Fund	62	238	300	-
Domestic Violence Battery Fund	-	45	45	-
PES Testing	-	-	-	-
Sex Offender DNA Identification System Fund	-	1,981	1,714	267
Local Gov/School	-	-	-	-
Arrestee's Medical Costs Fund	60	896	896	60
Spinal Cord Injury Paralysis Cure Research Trust Fund	-	15	15	-
Fire Prevention	-	270	255	15



**MARSHALL COUNTY CIRCUIT CLERK  
TRIAL BALANCE  
Fiscal Year Ending November 30, 2018**

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>LIABILITIES (Continued)</b>				
<b>NOTE: All other applicable funds included below</b>				
Judicial Security	\$ 871	\$ 9,953	\$ 10,079	\$ 745
Public Defender	1,273	15,131	15,690	714
Drug Enforcement	-	356	356	-
Restitution	4,860	22,717	26,714	863
Work Release	(60)	-	-	(60)
Drug Crime Lab	-	700	600	100
Drug Assessment	7	2,234	1,841	400
Sexual Assault	-	-	-	-
Lump Sum Surcharge	-	10,842	10,823	19
Prisoner Review Board	5	55	57	3
Access to Justice	60	692	708	44
Police Vehicle Fund	180	2,392	2,433	139
Passport Fund	175	3,090	3,055	210
Jury Reimbursement	-	1,978	1,978	-
Multi-County	-	101	101	-
Interest on Account	5	67	68	4
Trust	76	87,002	87,002	76
Overpayments	-	354	354	-
Fire Truck Ln Fund	-	301	287	14
States Attorney Collections	163	9,347	8,721	789
States Attorney Automation	30	365	373	22
CV Police OP Fund	20	105	95	30
Probation Operation	20	490	470	40
Roadside Memorial	-	950	900	50
State Police Services	20	440	420	40
State Police Ops	190	2,638	2,669	159
ISP Merit Board	220	2,603	2,677	146
Guardian/Advocacy	190	5,245	4,950	485
FPP Graduated Fund	14	1,554	1,554	14
CJI Project Fund	-	81	54	27
Foreclosure	49	1,029	1,029	49
Abandoned Residential Property	35	3,885	3,885	35
State Conservation	45	2,597	2,642	-
State Overweight	-	850	850	-
KIDS Reimbursement	189	1,093	1,282	-
E-Citation Fee	80	880	915	45
FTA Warrant Fee	-	2,520	2,520	-
George Bailey Fund	-	9	8	1
Drug Addiction Srv	45	740	740	45
SA Appellate Pros	30	500	500	30
E-Business	264	2,844	2,910	198
Epay Account	100	-	-	100
E-Filing Account	100	1,941	-	2,041
Circuit Clerk Operations	569	-	243	326
<b>TOTAL LIABILITIES</b>	<u>\$ 96,469</u>	<u>\$ 502,929</u>	<u>\$ 530,873</u>	<u>\$ 68,525</u>

See the accompanying auditor's reports and notes to the financial statement.

**MARSHALL COUNTY, ILLINOIS  
CIRCUIT CLERK  
NOTES TO FINANCIAL STATEMENTS  
November 30, 2018**

**Note 1 - Summary of Significant Accounting Policies**

Marshall County is a governmental entity located in Central Illinois. Revenues are substantially generated as a result of taxes assessed and allocated to Marshall County (examples would be property taxes, sales taxes, income taxes and motor fuel taxes) and charges for services performed for constituents of the County. Marshall County revenues are therefore primarily dependent on the economy within its territorial boundaries. Industry within the County is primarily agriculture, manufacturing, and retail.

The accounting policies of Marshall County, Illinois Circuit Clerk conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant of such policies.

**Basis of Presentation – Fund Accounting**

The accounts of Marshall County, Illinois (County) are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance and retained earnings, revenues and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The accompanying financial statement presents only the Agency Fund of the Marshall County, Illinois Circuit Clerk and is not intended to present fairly the financial position and changes in financial position of Marshall County, Illinois in conformity with generally accepted accounting principles.

Agency Funds are used to account for assets held by the Circuit Clerk in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**Basis of Accounting**

The financial statement has been prepared in accordance with the accrual basis of accounting. Increases in assets are recognized when they become measurable and available as net current assets.

**MARSHALL COUNTY, ILLINOIS  
CIRCUIT CLERK  
NOTES TO FINANCIAL STATEMENTS  
November 30, 2018**

**Note 1 - Summary of Significant Accounting Policies (Continued)**

**Use of Estimates in Preparing Financial Statements**

The preparation of a financial statement in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of changes in assets and liabilities during the reporting period. Actual results could differ from those estimates.

**Note 2 – Cash**

The investment and deposit of the Marshall County, Illinois Circuit Clerk monies is governed by the provisions of the Illinois Compiled Statutes. In accordance with these provisions, all monies must be invested in one or more of the following:

- A. Interest-bearing savings accounts, interest-bearing certificates of deposits, or interest-bearing time deposits constituting direct obligations of any bank as shall have been selected and designated under the terms of the Illinois Compiled Statutes and as shall have complied with the requirements thereof;
- B. Shares or other forms of securities legally issuable by savings and loan associations incorporated under the laws of this state or any other state or under the laws of the United States, provided such shares or securities are insured by the Federal Deposit Insurance Corporations;
- C. Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United State of America as to principal and interest;
- D. Short-term discount obligations of the Federal National Mortgage Association.

**Custodial Credit Risk- Deposits**

Custodial credit risk is the risk that, in the event of a bank failure, the Circuit Clerk's deposits may not be returned to it. The Circuit Clerk does not have a deposit policy for custodial credit risk. As of November 30, 2018, none of the Circuit Clerk's bank balance of \$94,022 was exposed to custodial credit risk.

At November 30, 2018, the carrying amount of the Circuit Clerk's deposits was \$68,525. Deposits consisted of cash in checking accounts at November 30, 2018.

**MARSHALL COUNTY, ILLINOIS  
CIRCUIT CLERK  
NOTES TO FINANCIAL STATEMENTS  
November 30, 2018**

**Note 2 – Cash (Continued)**

**Custodial Credit Risk- Deposits (Continued)**

At November 30, 2018 the bank balance of the Circuit Clerk's deposits was \$94,022. The total bank balance has been classified into the following categories of credit risk:

1. Insured or collateralized with securities held by the Circuit Clerk or by the Circuit Clerk's agent in the Circuit Clerk's name	\$ 94,022
2. Collateralized with securities held by the pledging financial institution's trust department or agent in the County's name.	-
3. Collateralized with securities held by the pledging financial institution or by its trust department or agent but not in the County's name	-
4. Uncollateralized	-
<b>Total</b>	<b><u>\$ 94,022</u></b>

**Note 3 – Subsequent Events**

Management evaluated subsequent events through January 4, 2019 the date the financial statements were available for use.

**REPORT J  
ANNUAL FINANCIAL REPORT**

CLERK OF THE CIRCUIT COURT

MARSHALL COUNTY

10th JUDICIAL CIRCUIT

FISCAL YEAR ENDING NOVEMBER 2018

**PART I - REVENUE OF CLERK'S OFFICE**

**A. CLERK'S FEES AND COSTS RECEIVED**

(Include the various fees in the Clerks of Courts Act Section 27.1a through 27.2a. Other clerk's fees not allocated to a specific fund are also reported in this total: they include the administrative fees for the Surcharge, Crime Lab fund, Sexual Assault fine, Trauma Center fund, Credit Card payment, Domestic Battery, and clerk's costs for Bail Bonds and Passports.)

**SECTION A TOTAL**

**\$58,401.33**

**B. COURT AUTOMATION FUND**

**SECTION B TOTAL**

**\$8,146.00**

**C. SEPARATE MAINTENANCE AND CHILD SUPPORT COLLECTION FUND**

**SECTION C TOTAL**

**\$6,614.77**

**D. COURT DOCUMENT STORAGE FUND**

**SECTION D TOTAL**

**\$8,120.78**

**E. CIRCUIT COURT CLERK OPERATION AND ADMINISTRATIVE FUND**

**SECTION E TOTAL**

**\$1,709.00**

**F. CIRCUIT COURT CLERK ELECTRONIC CITATION FUND**

**SECTION F TOTAL**

**\$549.00**

**G. OTHER REVENUE OF CLERK'S OFFICE (SPECIFY)**

(1) INTEREST PAID ON ACCOUNTS \$68.03  
(2) DHFS IV-D CONTRACTUAL AND INCENTIVE \$1,281.98  
(3) OTHER \$0.00

**SECTION G (1,2,3) TOTAL**

**\$1,350.01**

**PART I - REVENUE OF THE CLERK'S OFFICE (SECTIONS A,B,C,D,E,F,G) TOTAL**

**\$84,890.89**

## PART II - COST OF OPERATING CLERK'S OFFICE

**A. GROSS SALARIES**

(1) CIRCUIT CLERK SALARY (DO NOT INCLUDE STIPENDS)	\$55,008.98
(2) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL SALARIES	\$115,458.42
(a) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID BY THE COUNTY	\$0.00
(b) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID FROM AUTOMATION FUND	\$0.00
(c) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID FROM MAINTENANCE AND CHILD SUPPORT FUND	\$0.00
(d) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID FROM COURT DOCUMENT STORAGE	\$0.00
(e) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID FROM CLERK OPERATION AND ADMINISTRATIVE FUND	\$0.00

(3) NUMBER OF **FULL-TIME** STAFF POSITIONS (NOT INCLUDING CIRCUIT CLERK): 3  
 NUMBER OF **PART-TIME** STAFF POSITIONS: 0  
 DO NOT INCLUDE CONTRACTUAL PERSONNEL

SECTION A (1,2) TOTAL \$170,466.40

**B. AUTOMATION EXPENSES**

(INCLUDE ALL HARDWARE, SOFTWARE, MAINTENANCE, TRAINING, AND OTHER EXPENSES RELATED TO AUTOMATION) (DO NOT INCLUDE ANY SALARIES)

(1) PAID FROM COURT AUTOMATION FUND	\$7,641.00
(2) PAID FROM COUNTY GENERAL FUND	\$0.00

SECTION B (1,2) TOTAL \$7,641.00

**C. MAINTENANCE AND CHILD SUPPORT EXPENSES**

(INCLUDE EQUIPMENT AND AUTOMATION EXPENSES DEDICATED EXCLUSIVELY TO MAINTENANCE AND CHILD SUPPORT.) (DO NOT INCLUDE ANY SALARIES)

(1) PAID FROM MAINTENANCE AND CHILD SUPPORT COLLECTION FUND	\$6,358.70
(2) PAID FROM COUNTY GENERAL FUND	\$0.00

SECTION C (1,2) TOTAL \$6,358.70

**D. COURT DOCUMENT STORAGE EXPENSES**

(INCLUDE EQUIPMENT AND AUTOMATION EXPENSES DEDICATED EXCLUSIVELY TO DOCUMENT STORAGE.) (DO NOT INCLUDE ANY SALARIES)

(1) PAID FROM DOCUMENT STORAGE FUND	\$8,325.78
(2) PAID FROM COUNTY GENERAL FUND	\$0.00

SECTION D (1,2) TOTAL \$8,325.78

**E. CIRCUIT COURT CLERK OPERATION AND ADMINISTRATIVE FUND**

(INCLUDE OFFICE SUPPLIES, EQUIPMENT, PRINTING TELECOMMUNICATIONS, TRAVEL, ETC.) (DO NOT INCLUDE ANY SALARIES)

SECTION E TOTAL \$2,920.32

**F. CIRCUIT COURT CLERK ELECTRONIC CITATION FUND**

(INCLUDES EXPENSES TO PERFORM THE DUTIES OF THE OFFICE IN ESTABLISHING AND MAINTAINING ELECTRONIC CITATIONS.)

SECTION F TOTAL \$0.00

**G. ALL OTHER CLERK'S OFFICE EXPENSES**

(INCLUDE OFFICE SUPPLIES, EQUIPMENT, PRINTING, TELECOMMUNICATIONS, TRAVEL, CONTRACTUAL PERSONNEL, ETC.)

PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT A.

NOTE: DO NOT INCLUDE ANY EXPENSES REPORTED IN B,C,D,E OR F ABOVE

[CLICK HERE TO GO TO ATTACHMENT A](#)

SECTION G TOTAL \$8,103.42

PART II - COST OF OPERATING A CLERK'S OFFICE (SECTION A,B,C,D,E,F,G) TOTAL

\$203,814.62



**PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR OTHERS****A. MAINTENANCE AND CHILD SUPPORT**

1) CLERK'S OFFICE (include payments deposited and disbursed and personal checks endorsed without recourse and forwarded to obligee or public office.)	\$30,644.47
2) STATE DISBURSEMENT UNIT (Insert the total amount reported by the State Disbursement Unit)	\$1,328,350.74

<b>SECTION A TOTAL</b>	<b>\$1,358,995.21</b>
<u>THIS AMOUNT FORWARDED TO PAGE 7</u>	

**B. FINES, PENALTIES, ASSESSMENTS, CHARGES AND FORFEITURES****1) MUNICIPALITIES (CITIES, VILLAGES, TOWNS, AND PARK DISTRICTS)**

a. ALL EXCEPT DRUG FINES	\$17,315.02
b. DRUG FINES	\$94.23
c. CRIME LABORATORY FUND	\$0.00
d. CRIME LABORATORY DUI FUND	\$0.00
e. OTHER	\$1,604.04
<b>SUBTOTAL 1-a,b,c,d,e</b>	
	<b>\$19,013.29</b>

**1.1) DRUG TASK FORCE****\$0.00****2) TOWNSHIPS AND DISTRICTS (INCLUDING ROAD DISTRICTS, SPECIAL DISTRICTS, ETC.)**

a. ALL EXCEPT DRUG FINES	\$0.00
b. DRUG FINES	\$0.00
c. OTHER	\$0.00
<b>SUBTOTAL 2-a,b,c</b>	
	<b>\$0.00</b>

(THE TOTAL OF ABOVE THREE AMOUNTS SHOULD BE TOTAL OF AMOUNT ATTACHMENT B)

[CLICK HERE TO GO TO ATTACHMENT B](#)**SUBTOTAL SECTION B (1,1.1,2)****\$19,013.29****3) COUNTY**

a. CRIMINAL FINES	\$32,220.73
b. TRAFFIC FINES	\$32,995.50
c. DRUG FINES	\$0.00
d. CRIME LABORATORY FUND	\$0.00
e. CRIME LABORATORY DUI FUND	\$0.00
f. COUNTY BOATING FUND	\$0.00
g. *OTHER - PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT C. (INCLUDES PERCENTAGE DISBURSEMENT TO COUNTY GENERAL CORPORATE FUND)	\$43,053.74
<b>SUBTOTAL 3-a,b,c,d,e,f,g</b>	
	<b>\$108,269.97</b>

[CLICK HERE TO GO TO ATTACHMENT C](#)**SUBTOTAL SECTION B (1,1.1,2,3)****\$127,283.26**THIS AMOUNT FORWARDED TO THE TOP OF PAGE 5

**PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR OTHERS**  
**Continued**

4) STATE (Funds 1-45)

1. DNR FUNDS TOTAL	\$2,710.22
2. ROAD FUND (OVERWEIGHTS)	\$850.00
3. STATE TOLL HIGHWAY AUTHORITY FUND	\$0.00
4. DRUG TRAFFIC PREVENTION FUND	\$0.00
5. STATE CRIME LABORATORY FUND	\$600.00
6. STATE POLICE DUI FUND	\$0.00
7. VIOLENT CRIME VICTIMS ASSISTANCE FUND	\$4,840.40
8. TRAFFIC AND CRIMINAL CONVICTION SURCHARGE	\$8.00
9. DRIVERS EDUCATION FUND	\$1,008.00
10. DOMESTIC VIOLENCE SHELTER AND SERVICE FUND	\$345.00
11. DRUG TREATMENT FUND	\$1,841.46
12. CHILD ABUSE PREVENTION FUND	\$0.00
13. SEXUAL ASSAULT SERVICES FUND	\$0.00
14. TRAUMA CENTER FUND	\$682.54
15. PERCENTAGE DISTRIBUTION: UNDER \$55 FUND	\$0.00
16. PERCENTAGE DISTRIBUTION: \$55 AND OVER FUND	\$16,965.24
17. GENERAL REVENUE FUND	\$0.00
18. EMS ASSISTANCE FUND	\$0.00
19. YOUTH DRUG ABUSE PREVENTION FUND	\$117.30
20. SECRETARY OF STATE EVIDENCE FUND	\$0.00
21. ILLINOIS CHARITY BUREAU FUND	\$0.00
22. TRANSPORTATION REGULATORY FUND	\$0.00
23. PROFESSIONAL REGULATION EVIDENCE FUND	\$0.00
24. GENERAL PROFESSIONS DEDICATED FUND	\$0.00
25. LOBBYIST REGISTRATION ADMINISTRATION FUND	\$0.00
26. DESIGN PROFESSIONAL ADMIN. AND INVESTIGATION FUND	\$0.00
27. REAL ESTATE RECOVERY FUND	\$0.00
28. AGGREGATE OPERATIONS REGULATORY FUND	\$0.00
29. EDUCATION ASSISTANCE FUND	\$0.00
30. DEPARTMENT OF PUBLIC HEALTH	\$0.00
31. USED TIRE MANAGEMENT FUND	\$0.00
32. EMERGENCY PLANNING AND TRAINING FUND	\$0.00
33. FEED CONTROL FUND	\$0.00
34. PESTICIDE CONTROL FUND	\$0.00
35. SPINAL CORD INJURY PARALYSIS CURE RESEARCH TRUST FUND	\$14.64
36. FIRE PREVENTION FUND	\$255.00
37. WIC PROGRAM	\$0.00
38. SEX OFFENDER REGISTRATION FUND	\$0.00
39. SECURITIES AUDIT AND ENFORCEMENT FUND	\$0.00
40. SPECIAL ADMINISTRATIVE FUND	\$0.00
41. LEADS MAINTENANCE FUND	\$33.84
42. STATE OFFENDER DNA IDENTIFICATION SYSTEM FUND	\$1,713.60
43. DOMESTIC VIOLENCE ABUSER SERVICES FUND	\$0.00
44. ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELIEF FUND	\$3,884.94
45. LUMP SUM SURCHARGE*	\$10,822.77

**SUBTOTAL 4 (1-45) \$ 46,692.95**  
**THIS AMOUNT FORWARDED TO PAGE 5**

\* Contains Traffic & Criminal Surcharge Fund, Law Enforcement Camera Grant Fund, and LEADS Fund as of 7/1/06.

**PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY  
AND OF COLLECTIONS MADE FOR OTHERS - Continued**

<b>SUBTOTAL SECTION B(1,1.1, 2, 3)</b>	<b>\$127,283.26</b>
<b>AMOUNT FORWARDED FROM THE BOTTOM OF PAGE 3</b>	

**4) STATE (Funds 46-999)**

<b>SUBTOTAL 4 (1-45)</b>	<b>\$46,692.95</b>
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46. MENTAL HEALTH REPORTING FUND	\$0.00
47. ARSONIST REGISTRATION FUND	\$0.00
48. CAPITAL PROJECTS FUND	\$0.00
49. MURDERER & VIOLENT OFF. AGAINST YOUTH REG. FUND	\$0.00
50. CORPORATE CRIME FUND	\$0.00
51. DIESEL EMISSIONS TESTING FUND	\$0.00
52. PERFORMANCE-ENHANCING SUBSTANCE TESTING	\$0.00
53. FIRE TRUCK REVOLVING LOAN FUND	\$287.00
54. FORECLOSURE PREVENTION PROGRAM FUND	\$1,029.00
55. FORECLOSURE PREVENTION "GRADUATED" FUND	\$1,554.06
56. ILLINOIS ANIMAL ABUSE FUND	\$0.00
57. IDOC PAROLE DIVISION OFFENDER SUPERVISION FUND	\$0.00
58. ILLINOIS RACING BOARD	\$0.00
59. LEAD POISON SCREENING, PREVENTION AND ABATEMENT FUND	\$0.00
60. METHAMPHETAMINE LAW ENFORCEMENT FUND	\$0.00
61. MILITARY FAMILY RELIEF FUND	\$57.50
62. PRISONER REVIEW BOARD VEHICLE & EQUIPMENT FUND	\$900.00
63. ROADSIDE MEMORIAL FUND	\$0.00
64. TRUCKING ENVIRONMENTAL & EDUCATION FUND	\$0.00
65. SECRETARY OF STATE POLICE DUI FUND	\$0.00
66. SECRETARY OF STATE POLICE SERVICES FUND	\$0.00
67. SECRETARY OF STATE POLICE VEHICLE FUND	\$20.00
68. SEX OFFENDER INVESTIGATION FUND	\$0.00
69. STATE ASSET FORFEITURE FUND	\$0.00
70. STATE POLICE OPERATIONS ASSISTANCE FUND	\$2,958.74
71. STATE POLICE STREETGANG-RELATED CRIME FUND	\$0.00
72. STATE POLICE VEHICLE FUND	\$218.00
73. TRANSPORTATION SAFETY HIGHWAY HIRE-BACK FUND	\$0.00
74. VEHICLE INSPECTION FUND	\$0.00
75. CONSERVATION POLICE OPERATIONS ASSISTANCE FUND	\$95.00
76. PRESCRIPTION PILL AND DRUG DISPOSAL FUND	\$0.00
77. CRIMINAL JUSTICE INFORMATION PROJECTS FUND	\$54.00
78. STATE POLICE SERVICES FUND	\$420.00
79. STATE POLICE MERIT BOARD PUBLIC SAFETY FUND	\$2,676.33
80. GUARDIANSHIP AND ADVOCACY FUND	\$4,950.00
81. SPECIALIZED SERVICES FOR SURVIVORS OF HUMAN TRAFFICKING FUND	\$0.00
82. ACCESS TO JUSTICE FUND	\$708.00
83. STATE'S ATTORNEYS APPELLATE PROSECUTOR	\$500.00
84. SUPREME COURT SPECIAL PURPOSES FUND	\$2,910.00
85. GEORGE BAILEY MEMORIAL FUND	\$8.00
999.OTHER - PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT D.	\$0.00

<b>SUBTOTAL 4 (46-999)</b>	<b>\$19,345.63</b>
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[CLICK HERE TO GO TO ATTACHMENT D](#)

<b>SUBTOTAL 4 (1-999)</b>	<b>\$66,038.58</b>
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<b>SUBTOTAL SECTION B (1,1.1,2,3,4) TOTAL</b>	<b>\$ 193,321.84</b>
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THIS AMOUNT FORWARDED TO PAGE 7

PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR OTHERS - Continued

C. FEES OF OTHERS

1. STATE'S ATTORNEY		
(a) FEES	\$2,846.07	
(b) RECORDS AUTOMATION FUND	\$372.83	
	<b>SUBTOTAL (1-a,b)</b>	<b>\$3,218.90</b>
2. SHERIFF		
(a) FEES (e.g. SERVICE OF PROCESS*)	\$2,763.28	
(b) COUNTY GENERAL FUND FOR COURT SECURITY	\$10,078.41	
	<b>SUBTOTAL (2-a,b)</b>	<b>\$12,841.69</b>
3. COUNTY LAW LIBRARY FUND		\$6,815.00
4. MARRIAGE FUND OF THE CIRCUIT COURT		\$150.00
5. COUNTY FUND TO FINANCE THE COURT SYSTEM		\$3,524.53
6. COURT-APPOINTED COUNSEL:		
(a) DEFENSE COUNSEL	\$15,690.11	
(b) JUVENILE REPRESENTATION	\$0.00	
	<b>SUBTOTAL (6 -a,b)</b>	<b>\$15,690.11</b>
7. COURT-APPOINTED COUNSEL: STATE APPELLATE DEFENDER		\$0.00
8. MUNICIPAL ATTORNEY PROSECUTION FEE		\$0.00
9. PROBATION AND COURT SERVICES FUND		\$9,953.53
10. DISPUTE RESOLUTION FUND		\$0.00
11. MANDATORY ARBITRATION FUND		
(a) ARBITRATION FEE	\$0.00	
(b) REJECTION OF AWARD	\$0.00	
	<b>SUBTOTAL (11-a,b)</b>	<b>\$0.00</b>
12. DRUG/ALCOHOL TESTING & ELECTRONIC MONITORING FEE		\$0.00
13. ELECTRONIC MONITORING DEVICE FEE		
(a) SUBSTANCE ABUSE SERVICES FUND	\$0.00	
(b) WORKING CASH FUND	\$0.00	
	<b>SUBTOTAL (13-a,b)</b>	<b>\$0.00</b>
14. COUNTY GENERAL FUND TO FINANCE EDUCATION PROGRAMS (DUI)		\$0.00
15. COUNTY HEALTH FUND		\$0.00
16. TRAFFIC SAFETY PROGRAM SCHOOL		\$0.00
17. COUNTY JAIL MEDICAL COSTS FUND		\$896.23
18. SEXUALLY TRANSMITTED DISEASE TEST FUND		\$0.00
19. DOMESTIC RELATIONS LEGAL FUND		\$0.00
20. CHILDREN'S WAITING ROOM FUND		\$0.00
21. NEUTRAL SITE CUSTODY EXCHANGE FUND		\$0.00
22. MORTGAGE FORECLOSURE MEDIATION PROGRAM FEES		\$0.00
23. CHILDREN'S ADVOCACY CENTER		\$1,211.00
24. COURT APPOINTED SPECIAL ADVOCATE (CASA)		\$0.00
25. DRUG COURT		\$0.00
26. JUDICIAL FACILITIES FEE		\$0.00
27. MENTAL HEALTH/DRUG/VETERANS AND SERVICE MEMBERS COURT		\$0.00
28. YOUTH DIVERSION PROGRAM		\$0.00
29. PUBLIC DEFENDER RECORDS AUTOMATION FUND		\$0.00
30. COUNTY DRUG ADDICTION SERVICES		\$740.00
99. OTHER - PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT E.		\$0.00

**SECTION C TOTAL \$55,040.99**

[CLICK HERE TO GO TO ATTACHMENT E](#)

[THIS AMOUNT FORWARDED TO PAGE 7](#)

\*Contains the FTA Warrant Fee and e-Citation Fee)

PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR OTHERS - Continued

D. MISCELLANEOUS DISBURSEMENTS

1. RESTITUTION TO VICTIMS OF CRIME (INCLUDES JUVENILE)	\$27,483.31
2. "WORK RELEASE" / GAINFULLY EMPLOYED OFFENDER	
a. TOTAL PAID TO COUNTY FOR ROOM AND BOARD	\$0.00
b. TOTAL PAID TO OTHER INDIVIDUALS AND AGENCIES	\$0.00
	<b>SUBTOTAL (2-a,b) \$0.00</b>
3. EXPENSES NECESSARY FOR MINOR'S NEEDS UNDER THE JUVENILE ACT	\$0.00
4. ABANDONED (UNCLAIMED) BAIL TO COUNTY	\$0.00
5. ABANDONED (UNCLAIMED) PROPERTY TO STATE	\$0.00
6. DEPOSITS WITH CLERK DISBURSED DURING THE YEAR:	
a. FROM JUDICIAL SALES	\$0.00
b. FROM ALL OTHER CASE CATEGORIES	\$87,002.00
	<b>SUBTOTAL (6-a,b) \$87,002.00</b>
7. REIMBURSEMENTS/CONTRIBUTIONS TO A "LOCAL ANTI-CRIME PROGRAM"	\$0.00
8. REFUND AND RETURNS	
a. BAIL	\$41,825.63
b. OTHER	\$354.00
	<b>SUBTOTAL (8-a,b) \$41,979.63</b>
9. OTHER - PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT F. (INCLUDES SUCH ITEMS AS WITNESS FEES, PASSPORT FEES DISBURSED TO THE FEDERAL GOVERNMENT, OUT OF COUNTY BONDS, TRANSFER OF BAIL TO ANOTHER COUNTY, COLLECTION FEES OR BAIL TO ANOTHER COUNTY, COLLECTION FEES OR OTHER VENDOR CONVENIENCE FEES, ETC.)	\$10,978.37

[CLICK HERE TO GO TO ATTACHMENT F](#)

**SECTION D TOTAL \$167,443.31**  
THIS AMOUNT FORWARDED TO SECTION D BELOW

<b>PART III TOTALS</b>	SECTION A TOTAL (From PartIII.A-B.3)	\$1,358,995.21
	SECTION B TOTAL (From PartIII.StateFunds2)	\$193,321.84
	SECTION C TOTAL (From PartIII.C)	\$55,040.99
	SECTION D TOTAL (From PartIII.D)	\$167,443.31

**PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR OTHERS (SECTIONS A,B,C,D) TOTAL \$1,774,801.35**

PLEASE INDICATE IF YOU ARE A PERCENTAGE DISTRIBUTION COUNTY  
PURSUANT TO 27.5 AND 27.6 OF THE CLERKS OF COURTS ACT

Yes ☒ No ☐

PLEASE INDICATE THE MONTH YOUR FISCAL YEAR ENDS

MONTH:

## ATTACHMENT A

### LINE ITEM BREAKDOWN OF PART II. G.: ALL OTHER CLERK'S OFFICE EXPENSES

DESCRIPTION	AMOUNT
Office Expense	\$4,999.90
Purchase of Equipment	\$1,993.29
Microfilm	\$1,110.23
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
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	\$0.00
	\$0.00
	\$0.00
<b>ATTACHMENT A TOTAL</b>	<b>\$8,103.42</b>
THIS TOTAL SHOULD MATCH PART II - SECTION G TOTAL ON PAGE 2. IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTACHMENT, SIMPLY INSERT ROWS TO THE SPREADSHEET AS REQUIRED.	
<a href="#">Click here to see examples of items that may or may not appear on Attachment A</a>	



**LINE ITEM BREAKDOWN OF PART III. B. (1), (1.1) AND (2)  
FINES, PENALTIES, ASSESSMENTS, CHARGES AND FORFEITURES PAID TO  
MUNICIPALITIES. DRUG TASK FORCE AND TOWNSHIPS**

**\$19.013.29**

[Click here to see examples of items that may or may not appear on Attachment B](#)

**LINE ITEM BREAKDOWN OF PART III. B. (3) (g): "OTHER"**

THIS TOTAL SHOULD MATCH PART III - SECTION B (3) (g) (OTHER) TOTAL ON PAGE 3.  
IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTACHMENT, SIMPLY  
INSERT ROWS TO THE SPREADSHEET AS REQUIRED.

[Click here to see examples of items that may or may not appear on Attachment C](#)



### LINE ITEM BREAKDOWN OF PART III. C. (99): "OTHER"

THIS TOTAL SHOULD MATCH PART III - SECTION C. (99) (Other) TOTAL ON PAGE 6.  
IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTACHMENT, SIMPLY  
INSERT ROWS TO THE SPREADSHEET AS REQUIRED.

[Click here to see examples of items that may or may not appear on Attachment E](#)

## ATTACHMENT F

### LINE ITEM BREAKDOWN OF PART III. D. (9): "OTHER"

DESCRIPTION	AMOUNT
Juror Reimbursement	\$1,977.56
SA Collection	\$8,720.81
LaSalle County Police Department	\$140.00
Bureau County Police Department	\$70.00
Putnam County Police Department	\$70.00
	\$0.00
	\$0.00
	\$0.00
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	\$0.00
	\$0.00
	\$0.00
	\$0.00
<b>ATTACHMENT F TOTAL</b>	<b>\$10,978.37</b>

THIS TOTAL SHOULD MATCH PART III - SECTION D. (9) (Other) TOTAL ON PAGE 7.  
IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTACHMENT, SIMPLY  
INSERT ROWS TO THE SPREADSHEET AS REQUIRED.

[Click here to see examples of items that may or may not appear on Attachment F](#)

MARSHALL COUNTY CIRCUIT CLERK  
GINA M. NOE



Marshall County  
Lacon, IL 61540

Hopkins & Associates, CPAs  
Box 224  
Granville, IL 61326

In connection with your audit of the financial statements of the Circuit Clerk's Office of Marshall County as of November 30, 2018, and for the year then ended for the purpose of expressing an opinion as to whether the financial statements present fairly the financial position and results of operations of the Office in conformity with accounting principles generally accepted in the United States of America, we confirm, to the best of our knowledge and belief, the following representations made to you during your audit:

1. We are responsible for the fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.
2. We have made available to you all –
  - a. Financial records and related data.
  - b. Schedules of fees and other charges.
3. There have been no –
  - a. Irregularities involving management or employees who have significant roles in the system of internal accounting control.
  - b. Irregularities involving other employees that could have a material effect on the financial statements.
  - c. Communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices that could have a material effect on the financial statements.
4. We have no plans or intentions that may materially affect the carrying value or classifications of assets and liabilities.
5. The following have been properly recorded or disclosed in the financial statements:
  - a. Related party transactions and related amounts receivable or payable, including sales, purchases, loans, transfers, leasing arrangements, and guarantees.
  - b. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.
  - c. Agreements to repurchase assets previously sold.



6. There are no -
  - a. Violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
  - b. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by Statement of Financial Accounting Standards No. 5 (AC section C59).
7. There are no unasserted claims or assessments that our lawyer has advised us are probably of assertion and must be disclosed in accordance with Statement of Financial Accounting Standards No. 5 (AC section C59).
8. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements, including adjustments recommended by the auditor.
9. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
10. We acknowledge our responsibility for the design and implementation of programs and controls to prevent and detect fraud.
11. We have no knowledge of any fraud or suspected fraud involving officials or employees.
12. No events have occurred subsequent to the balance sheet date that would require adjustment to, or disclosure in, the financial statements.

  
CLERK OF THE CIRCUIT COURT 1/04/19