

**RESOLUTION NO.** 16-20

**RESOLUTION APPROPRIATING FUNDS FOR THE  
FEDERAL PARTICIPATION AGREEMENT  
FOR SECTION 16-00093-01-RS**

**WHEREAS**, the Marshall County Board of Marshall County has previously appropriated \$597,500 for FY2016 from the Federal Aid to Secondary Roads Fund for Projects;

**WHEREAS**, Marshall County desires to enter into a Local Public Agency Agreement for Federal Participation for Job No. C-94-048-16, Projects No. RS-0371(108) for the purpose of improving a 2.4 mile section of Tax School Road;

**WHEREAS**, construction engineering services will be provided by Marshall County;

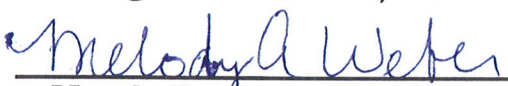
**AND WHEREAS**, the budget for construction costs is \$1,300,000, with participation under the Federal Agreement as follows: State of Illinois Truck Access Route Program, \$218,000; Federal Surface Transportation Rural, \$960,000; and State Match Assistance, \$22,000.


**THEREFORE BE IT RESOLVED**, by the Marshall County Board of Marshall County that the sum of \$100,000.00 be appropriated from the Federal Aid to Secondary Roads Fund for the purpose above stated.

**BE IT FURTHER RESOLVED**, by the Marshall County Board of Marshall County that the County Clerk is hereby directed to forward two certified copies of this resolution to the Department of Transportation.

STATE OF ILLINOIS                    )  
  ) ss  
COUNTY OF MARSHALL            )

I, Melody A. Weber, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by Statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Marshall County Board as its regular meeting held at Lacon, Illinois on March 10, 2016.

  
\_\_\_\_\_  
Marshall County Clerk

  
\_\_\_\_\_  
Marshall County Board Chairman

# MARSHALL – STARK PUBLIC TRANSPORTATION

## PROGRAM OVERVIEW

**GOAL:** To provide citizens of Marshall and Stark Counties with affordable transportation within their towns, county, and to the larger metropolitan communities nearby, where specialized medical care and other vital services not available within the counties may be accessed.

Door to door services are available to all adult residents of Marshall and Stark Counties and children under 18 when accompanied by an adult. Advanced reservations are necessary.

**GRANTEE:** Marshall County

**OPERATOR:** MSW Projects of Henry, Illinois. MSW Projects is a not-for-profit corporation established in 1974. MSW Projects began as a senior nutrition program, serving seniors in Marshall, Stark and Woodford Counties. In 1981 MSW Projects established senior transportation services for Marshall and Stark Counties, and, together with Marshall and Stark County Boards, established public transportation services in 1985.

**PROGRAM COMPLIANCE OVERSIGHT MONITOR (PCOM):** The Grantee (effective July 1, 2014, Marshall County) has primary responsibility to the Illinois Department of Transportation and the **FTA** (Federal Transit Administration) for compliance with applicable federal and state requirements. To ensure the Grantee meets this requirement, the Grantee shall designate a Program Compliance Oversight Monitor (**PCOM**), who must be an employee of the Grantee.

**FUNDING SOURCES:** The Illinois Department of Transportation's (**IDOT**) Division of Public and Intermodal Transportation administers the Federal and State funded Rural Transportation program.

**Section 5311 Non-Metro Public Transportation Program:** **Federal** financial assistance funds for public transportation in nonurbanized areas. (The goals of the nonurbanized formula program are: to enhance the access of people to health care, shopping, education, public services and recreation; to assist in the maintenance, development, improvement, and use of public transportation systems in rural and small urban areas; and to encourage and facilitate the most efficient use of all Federal funds used to provide passenger transportation in nonurbanized areas through coordination of programs and services.) The current annual funding level for the Marshall-Stark area is \$79,365.00. This funding level has remained unchanged since Fiscal Year 2012 (began July 1, 2011).

**Downstate Operating Assistance Program (DOAP):** State of Illinois funding; funds are appropriated via a line item appropriation in the State of Illinois budget. (Marshall-Stark Public Transportation began receiving these state funds in Fiscal Year 2012, with the line item in Stark County's name. Effective in Fiscal Year 2017 the draft budget now lists Marshall County as the recipient for these funds.) The current annual funding level is \$146,410.00. Per current State statute the funding is to increase by 10% each year. The projected funding level for Fiscal Year 2017 is \$161,000.00, which may be subject to change.

Older American Act **Title IIIB**: Funding provided through Central Illinois Agency on Aging (**CIAA**) via a contract with MSW Projects. This funding allows the operator, MSW Projects, to provide transportation to the senior citizens of Marshall and Stark Counties on a donation basis, and is used as local match for the Marshall-Stark Transportation Program. The current annual contracted level is \$20,730.00. There has been no change in this level since Fiscal Year 2006 (10 years).

Additional Funding: Passenger Fares

Because of **DOAP** funding there currently is some unspent local funding at the end of the fiscal year. These funds, titled Local Non DOAP Revenue and Program Reserves for the Section 5311 Program by IDOT, have been set aside and now total just over \$53,566.00. These funds are held by the Marshall County Treasurer.

#### SCHEDULE:

**Annual Operating Assistance Application** (made through IDOT), for a fiscal year that runs from July 1 through June 30 each year.

March: Application received from IDOT. PCOM reviews new application, drafts the joint resolution between Marshall and Stark Counties to make application, county ordinances for the provision of public transportation and the Special Warranty (labor) for the grantee county (now Marshall) and provides drafts for review by the counties' attorneys.

April: PCOM then arranges for the resolutions, ordinances and special warranty to be presented to the county boards for their review and action once the attorneys complete their review. Once the resolutions are passed, the PCOM completes the application and public hearings are arranged to be held for the input and general review by the general public.

May: Following the public hearings the completed application is submitted to IDOT.

#### Quarterly Requisitions / Reports

Due to IDOT by September 30; January 31; April 30; July 31

**Requisitions**: Request for Payment. For reimbursement of expenses incurred during a quarter. Completed jointly by MSW Project staff and the Marshall PCOM.; reviewed by PCOM; approved and signed by County Board Chairman. Submitted to IDOT for payment.

**PCOM Report**: Completed by PCOM and submitted to IDOT. Reports PCOM and MSW staff meetings, trainings and other data requested by IDOT.

**Public Transportation Account Activity Monitoring Form**: Reconciliation for funds held by Marshall County.

**IDOT Grants Quarterly Reporting for the Illinois Grant Funds Recovery Act**: GFRA Operating Report, reporting grant dollars expended and received from IDOT through end of reporting quarter.

## REQUIRED MEETINGS:

Human Services Transportation Program (**HSTP**): Committee meetings held in Peoria bi-monthly.

Rural Transportation Assistance Program (**RTAP**): Annual training, with IDOT updates. Held in April each year.

Illinois Public Transportation Association (**IPTA**): Annual conference, with breakout training sessions, vendor exposition, IDOT updates. Held end of summer each year.

Marshall County Transportation Committee meetings: Quarterly meetings or more often if needed.

## VEHICLES

Illinois Department of Transportation awarded vehicles:

2003 Ford Econoline/Eldorado, 14 passenger, wheelchair lift (diesel). 198,421 miles; 12 years old  
Technically replaced by the 2015 Ford listed below; currently used only for short trips;  
unreliable, in past year has had breakdowns and multiple repairs. Stark County is owner (with  
IDOT as lienholder); will request permission from IDOT for disposal once new minivans  
awarded in 2013 are received (anticipated to be in fall, 2016).

2004 Chevy Van, 6 passenger, wheelchair accessible. 170,055 miles; 11 years old.  
Removed from service September 1, 2015. Not safe to be on road, severe rusting of frame.  
Stark County is owner (with IDOT as lienholder); will request permission from IDOT for  
disposal.

2008 Chevy Uplander, 6 passenger, wheelchair accessible. 119,549 miles; 8 years old.  
Fair condition. Stark County is owner (with IDOT as lienholder); will request permission  
from IDOT for transfer of title/ownership from Stark County to Marshall County.

2011 Ford / Eldorado, 10 passenger, wheelchair lift (1b capacity). 82,670 miles; 4 years old.  
Good condition. Stark County is owner (with IDOT as lienholder); will request permission  
from IDOT for transfer of title/ownership from Stark County to Marshall County.

2015 Ford / Starcraft, 12 passenger, wheelchair lift (1000 lb capacity). 17,300 miles; 1 year old.  
Excellent condition, with exception of wheelchair lift (have had multiple repairs to lift, but all  
repairs to date were under warranty). Stark County is owner (with IDOT as lienholder); will  
request permission from IDOT for transfer of title/ownership from Stark County to Marshall  
County.

MSW Projects of Henry, Illinois owned vehicles (purchased with grants obtained from Central Illinois  
Agency on Aging), used 100% in the transportation program MSW administers:

2005 Dodge Caravan, 6 passenger (not handicapped accessible). 119,764 miles, 10 years old.  
Good condition.

2015 Dodge Caravan, 6 passenger (not handicapped accessible). 10,635 miles, 6 months old.  
Excellent condition.

Future New Vehicles:

Stark County awarded 2 wheelchair accessible minivans in 2013. Anticipated receipt date fall, 2016.  
(Replacement vehicle for 2004 minivan, plus 1 expansion vehicle.)

Marshall County awarded 2 wheelchair accessible minivans in 2015. Anticipated receipt date fall,  
2016. (First vehicles applied for in Marshall County's name. Replacement vehicles for 2008 vehicles  
owned by Stark County, due to age and mileage.)