

**STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT
MARSHALL COUNTY**

)	
Plaintiff)	
vs.)	Case No. _____
)	
)	
Defendant)	

SUMMONS

To each defendant:

YOU ARE HEREBY SUMMONED and required to file an answer in this case, or otherwise file your appearance, in the office of the Clerk of this Court, Marshall County Courthouse, 122 N. Prairie, Lacon, IL 61540 within 30 days after service of this summons, not counting the day of service.

IF YOU FAIL TO DO SO, A JUDGMENT OR DECREE MAY BE TAKEN AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT

You may be able to attend this court date by phone or video conference. This is called a "Remote Appearance", Call the Circuit Clerk at 309-246-6435 to find out how to do this.

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-provider.htm> to learn more and to select a service provider.

If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp> or talk with your local Circuit Clerk's Office. If you cannot e-file, you may be able to get an exemption that allows you to file in-person or by mail. Ask your Circuit Clerk for more information or visit www.illinoislegalaid.org.

If you are unable to pay your court fees, you can apply for a fee waiver, for information about defending yourself in a court case (including filing an appearance or fee waiver), or to apply for free legal help, go to www.illinoislegalaid.org. You can also ask your local Circuit Clerk's Office for a fee waiver application.

To the officer:

This summons must be returned by the office or other persons to whom it was given for service, with endorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than 30 days after its date.

	Witness:	
(Seal of Court)	Dated:	

Clerk of the Court

Plaintiff's Attorney: _____
(or plaintiff, if not represented by attorney)
Address: _____
Telephone No: _____
Fax No: _____
Email Address: _____