#26-46

INTERGOVERNMENTAL AGREEMENT

MARSHALL-PUTNAM-STARK PROBATION DISTRICT

Shared Operations and Probation Services

This Intergovernmental Agreement is entered into by Marshall County, Putnam County, and Stark County, Illinois, to document how the Counties share certain costs associated with the operation of the state-recognized Marshall-Putnam-Stark Probation District.

The Counties acknowledge that the District serves all three counties and that certain operational, administrative, and probation-related expenses benefit the District as a whole. The purpose of this Agreement is limited to defining those shared responsibilities and costs.

1. SHARED DISTRICT OPERATIONS

Shared District operating expenses may include case management systems, criminal background checks, home-visit and work-related travel, training, office expenses, information technology, and other expenses necessary for District-wide probation operations.

2. DISTRICT ADMINISTRATIVE SUPPORT

The Probation District Administrator provides administrative support for all three counties, including tracking District spending, electronic filing, maintaining records and documentation, assisting with financial reporting, coordinating administrative requirements, and supporting Drug Court and other District functions as assigned.

The Counties acknowledge that this work supports compliance with Administrative Office of the Illinois Courts (AOIC) standards and reporting requirements. Maintaining compliance is important to continued state reimbursement and funding for probation operations and probation officer positions.

3. COST ALLOCATION

Unless otherwise agreed through the annual budget process, shared District costs shall be divided based on each County's proportionate share of the combined Equalized Assessed Value (EAV). For the 2027 budget year, the allocation is:

County	Share
Marshall County	44%
Putnam County	33%
Stark County	23%

4. 2027 SHARED COSTS

The proposed 2027 shared costs are summarized below. Final amounts remain subject to each County's approved annual budget and lawful appropriation.

Category	District Total	Marshall 44%	Putnam 33%	Stark 23%
Shared Operating Costs	$36,200	$15,928	$11,946	$8,326
Administrative Salary + Shared Fringe	$81,330.70	$35,785.51	$26,839.13	$18,706.06
Probation Fee / Client-Service Budget	$57,600	$25,344	$19,008	$13,248

5. PROBATION-SPECIFIC SERVICES

Shared probation-related services may include drug testing, MRT or other cognitive behavioral programming, transportation, mental health services, substance use disorder services, housing assistance, educational programming, juvenile sex offender counseling, polygraph testing, client phone services, GPS/electronic monitoring, peer support, and other approved services supporting supervision and rehabilitation.

Probation fees, grants, reimbursements, and other restricted funds shall be used only as permitted by applicable law, court rule, AOIC requirements, and funding restrictions.

6. COUNTY-SPECIFIC COSTS

Probation officer salaries shall remain within the budget of the County responsible for the position, subject to available state reimbursement. Juvenile detention expenses shall remain with the individual County because those costs vary by County and by year. Other expenses attributable solely or primarily to one County may also remain the responsibility of that County.

7. BUDGETING AND PAYMENT

The Chief Probation Officer, with assistance from District administrative staff, shall prepare the annual District budget identifying shared operating, administrative, and probation-service expenses. Each County shall appropriate and pay its approved share. Shared expenses may be billed or reconciled during the fiscal year, with supporting documentation maintained for review.

Any state reimbursement, grant funding, or other outside funding received for an otherwise shared expense shall be applied to reduce local costs when permitted by the funding source.

8. RECORDS AND COMPLIANCE

The District shall maintain appropriate financial and operational records for shared expenses. Each County may review supporting records for budget and audit purposes, subject to confidentiality requirements applicable to probation, juvenile, treatment, personnel, and court records.

District operations shall continue to be administered consistent with applicable Illinois law, court authority, AOIC standards, and state funding requirements.

9. TERM AND AMENDMENT

This Agreement becomes effective upon approval by all three Counties and remains in effect until amended or replaced. Changes to the substantive terms of this Agreement require approval by all three Counties. Annual budget amounts and EAV-based allocations may be updated through the regular annual budget and appropriation process.

10. GENERAL PROVISIONS

This Agreement is governed by Illinois law. Nothing in this Agreement alters the authority of the Circuit Court, the Chief or Presiding Judge, AOIC, or any other entity having lawful authority over probation operations or personnel. If any provision is determined to be invalid, the remaining provisions shall remain in effect.

IN WITNESS WHEREOF, the Counties have approved this Agreement through their duly authorized representatives.

MARSHALL COUNTY, ILLINOIS

By: _____

Name/Title: Travis McGibson, Board Chair

Date: 10/8/26

PUTNAM COUNTY, ILLINOIS

By: _____

Name/Title: _____

Date: _____

STARK COUNTY, ILLINOIS

By: _____

Name/Title: Board Chair

Date: 9/8/2026